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EXECUTIVE BOARD MEETINGS

Cleveland, Ohio, December 18, 1920

The meeting of the Executive Board was held in the Cleveland Public Library, Cleveland, Ohio, December 18, 1920.

Present: Miss Tyler, president; Misses Tobitt, Eastman and Krause, Messrs. Utley, Strohm, Root and Meyer and Mr. Milam, secretary.

Secretary's Report: The Secretary presented a written report on the work done since the last Board meeting, including also monthly financial reports on all funds.

Transfer of Library War Service Activities: Mr. Meyer presented a supplementary report.

Voted: That the Board approve the recommendations of the Committee in regard to the library service at Coblenz, and that the services of Miss Wyeth be retained for six months longer at \$175 per month.

Voted: That the Secretary and Chairman of the Committee be authorized to accept the informal verbal offer of the Red Cross to pay the salaries for hospital library work after January first, pending transfer to the Public Health Service—when this offer is made in writing; that it be understood that the A. L. A. obligates itself to refund the amount expended only in case it receives the anticipated sum from the United War Work Campaign Fund.

Voted: That the Secretary be instructed to lay before the welfare organizations the matter of magazine subscriptions for the hospital service for the coming year, asking them to provide the necessary money; and that the Secretary report at the next meeting of the Executive Board.

Voted: That the recommendation of the Committee regarding the Merchant Marine as embodied in this supplementary report be approved and adopted.

Mrs. Henry Howard of Cleveland was invited in to discuss with the Board the problems connected with the continuance of the Merchant Marine Library Service. Mrs. Howard informed the Board that she expected to go to New York about the first of January to urge the co-operation of the shipping interests in the formation of a United States Mercantile Marine Library Association. She suggested the need of publicity about the Merchant Marine Li-

brary Service and asked to be supplied with all available information as to shipping men who had been solicited for donations.

Voted: That a sum not to exceed \$500.00 be appropriated to advance the proposed transfer of the Merchant Marine Library Service, such sum to be subject to the recommendation and control of the Chairman of the Committee on the transfer of Library War Service activities.

Voted: That the Executive Board authorize Mrs. Howard, as a representative of the A. L. A., to present this matter before the ship owners and the other interests that may be concerned, with a view to the organization of a Marine Library Association.

Upon invitation Mr. G. A. Marr, secretary-treasurer of the Lake Carriers Association, was present for a brief time to consult with the Board concerning the plans for transferring the Merchant Marine Library Service on the Great Lakes to some other organization. Mr. Marr was asked whether the Lake Carriers Association would be likely to co-operate in the maintenance of Library service with a Marine Library Association, if such an Association should be formed. He replied that his organization is much interested in the service and would undoubtedly like to see it continued but that he could not state whether the Association would be willing to co-operate in maintaining a Marine Library Association. He thought they might prefer, if they undertook the work at all, to carry it on through their own machinery.

Mr. Marr left the meeting with the understanding that the situation stands as it had formerly been presented by the Secretary to the Lake Carriers Association; that if any modifications were to be made in our proposals they were to be made in writing and preferably before the January meeting of his Board.

Enlarged Program Campaign: On the recommendation of the Committee or

Ways and Means (Mr. Strohm, Miss Krause and Mr. Root), it was

Voted: That in view of the necessity of presenting a final report of the A. L. A. Enlarged Program Campaign at the Mid-winter meeting in Chicago, the Secretary be requested

(1) To prepare a final statement of same as of date December 24.

(2) That moneys and new pledges received after that date, December 24, shall not be credited as part of contributions for the Enlarged Program, but will be accepted as gifts to the A. L. A.

(3) That the Executive Board will not countenance any further appeals for Enlarged Program funds for the A. L. A. after this date, December 18.

(4) That the Secretary inform all regional directors that those who fail to report by December 24 as to moneys collected and pledges received, including remitting of unexpended balances of their respective campaign funds, must necessarily be reported as delinquent.

Voted: That in interpreting the recommendation of the Committee on Ways and Means in the following resolution* concerning Enlarged Program funds, passed at the last meeting of the Board, the resolution shall not apply in cases where contributions were given for specific purposes.

Finance Committee: Mr. Utley reported on behalf of the Finance Committee, recommending the approval of the following audits:

American Library Association, Report on Examination of Accounts for the year ended June 30, 1920.

Report on Examination of Accounts of Publishing Board for the year ended June 30, 1920.

Report on the accounts of all activities of the Association, June 30, 1920.

Voted: That the audits submitted in the Finance Committee's report be accepted.

Mr. Utley, as chairman of the Finance Committee, reported that officers and employees were being bonded as follows: Treasurer, \$10,000.00; secretary, Miss Ford and Miss Ames, \$2,000.00 each.

Voted: That bonds required of A. L. A.

(*The resolution referred to is as follows: *Voted:* That if when the campaign returns are all received the total amount does not approximate the goal, an opportunity be offered to community chests and large givers, e. g. \$100.00 and upwards, to revise their subscriptions in proportion to the total amount received.)

officers and employees as recommended by the Finance Committee be approved.

Transfer of Funds:

Voted: That the Treasurer is authorized and directed to transfer the sum of \$1,037.20 from the American Library Association Books for Everybody Fund to the American Library Association War Funds, to reimburse the latter fund for bills paid for the publication of certain books for the blind.

Voted: That \$20,000.00 of the balance now in the American Library Association Campaign Fund be transferred to the American Library Association War Funds.

A note from the Treasurer explained that the James L. Whitney Fund, amounting to \$562.46, is now deposited as a savings account in the Union Trust Company, drawing three per cent interest, and that Liberty Bonds may now be purchased at a price to yield much greater return. It was, therefore

Voted: That the Treasurer is hereby authorized and directed to withdraw the balance, or such an amount as may be deemed necessary, of the James L. Whitney Fund, and he is hereby directed to invest such amount in Liberty Bonds, the interest coupons to be deposited in the savings account.

1921 A. L. A. Conference: The Secretary presented information about the possibility of holding the Conference at Asbury Park, Asheville, Boston, Richmond and West Baden.

The following resolution passed by the Southeastern Librarians' Conference was read by the Secretary:

"RESOLVED: That the librarians of the Southeastern states in conference at Chattanooga, November 12, 1920, urge the American Library Association to hold its 1921 conference in the South. The great and rapidly expanding interest in libraries in the South would be greatly stimulated by the inspiration of the American Library Association sessions. No conference has been held in the Southeast since 1907 and the A. L. A. members in this section are eager for the opportunity to enjoy an A. L. A. meeting in their own Southland."

After discussion of the places named, Asheville and Richmond received unfavorable votes.

Meeting adjourned.

Chicago, Illinois, December 28, 1920

The meeting of the Executive Board was held at the Hotel LaSalle, Chicago, Ill., December 28, 1920.

Present: Miss Tyler, president; Misses Krause and Eastman, Messrs. Meyer, Strohm, Utley and Root, Mr. Milam, secretary, and Miss Bogle, assistant secretary.

Financial Reports: Dr. Frank P. Hill came before the Board to urge the preparation of a single statement that would show the receipts and disbursements of the War Service and Enlarged Program Funds from the beginning to December 31, 1920.

The Treasurer's reports for 1920 were presented, covering the following funds:

General Funds

James L. Whitney Fund

Publishing Board Funds

War Funds (for December only as the annual report was not ready)

Enlarged Program (campaign) Funds, 1919-20

Books for Everybody Fund, 1919-20.

Copies of all these reports are printed on pages 12-13.

Voted: That the reports on the General Funds, the James L. Whitney Fund and the War Funds be accepted subject to the approval of the auditors and the Finance Committee.

Enlarged Program Funds:

Voted: That the Treasurer is authorized and directed to transfer \$5,000.00 from the American Library Association, Campaign Fund, to the American Library Association War Funds account, as a part payment due on the loan for conducting the Enlarged Program campaign.

Voted: That in accordance with the vote of the American Library Association in conference assembled, Colorado Springs, June third, 1920, the Treasurer is authorized and directed to transfer \$15,074.31 from the American Library Association Books for Everybody Fund to American Library Association War funds as a final payment on the loan for conducting the Enlarged Program Campaign.

Voted: That the Treasurer is authorized and directed to transfer to the American Library Association, Books for Everybody Fund, all funds that may be left in the American Library Association Campaign Fund after final expenses have been paid

—date of transfer not to be later than February 15, 1921.

Budget for 1921: On the recommendation of the Finance Committee budgets were adopted for 1921, covering

Estimated Income, all funds.

General Funds.

War Funds.

Copies of these budgets are attached. Before these budgets were adopted the Secretary and Chairman of the Finance Committee explained that under these budgets it would be impossible for the A. L. A. Headquarters to do satisfactory work, but that it was as good a budget as could be prepared under the circumstances.

Conference 1921:

Voted: That the 1921 Annual Conference be held at Swampscott, Mass., June 20-27, inclusive, provided satisfactory arrangements can be made by the President and Secretary.

Program Committee: It was announced that the Program Committee would consist of the President, First Vice-President and Secretary.

Mr. Utley and Mr. Root explained that they, with the Treasurer, had drawn up a report on the Enlarged Program and Books for Everybody Funds, and it was agreed that the Treasurer, Mr. Tweedell, should present this report to the Council on the 29th.

Enlarged Program and Books for Everybody Fund: The reports on these two funds presented at the morning meeting were adopted, subject to the approval of the Finance Committee and the auditors.

Voted: That any further funds received by the Treasurer on account of the Enlarged Program Campaign be deposited in the Books for Everybody Fund.

Ways and Means Committee: On motion by the Chairman, Mr. Strohm, it was

Voted: That the Ways and Means Committee be discharged.

Transfer Library War Service Activities: Mr. Meyer stated that it had been arranged for Miss Wyeth and Miss Steere to remain in Coblenz for two months as

Miss Wyeth could not remain for six months.

Voted: That this action be approved.

Merchant Marine: The President stated that Mrs. Howard had gone to New York to work for the organization of a Merchant Marine Library Association.

Bi-ennial and Regional Meetings: This subject was discussed at some length and it was suggested that the President ask the Council to express its opinion.

1921 Conference:

Voted: That the secretary be requested to convey to the representatives of the Southern libraries the appreciation of this Association of their courteous invitation and to express the regret of this Association over the conditions which make it impossible to accept their invitation at this time.

Committee on Constitution:

Voted: That the Committee on Constitution and By-laws be appointed by the chair, to present the Constitution as tentatively adopted at Colorado Springs, for final adoption at the annual meeting at Swampscott, and that the Committee be instructed to formulate such by-laws as may seem desirable, and to report to the Executive Board, in order that, in accordance with the Constitution, they may be recommended by the Executive Board for adoption at the Swampscott meeting.

The President later named Henry N. Sanborn, M. S. Dudgeon and M. G. Wyer as members of this Committee.

Appropriation for Certification Committee:

Voted: That the Finance Committee be instructed to include in the supplementary budget \$500.00 from the Books for Everybody Fund for the work of the Committee on National Certification and Training.

Committee expenses:

Voted: That the President and Secretary be authorized to apportion the \$800 appropriated for committees as seems to them most desirable, among the various committees.

Committee on Library Co-operation with Foreign Countries:

Voted: That the President be authorized to create a Committee or committees on Library Co-operation with Foreign countries.

Committee on Foreign Publications:

Voted: That a Committee on Foreign Publications be appointed, consisting of Mr. Lydenberg, New York Public Library, Mr. Austen of Cornell University Library, and J. T. Gerould, Princeton University Library.

Communications: A letter was read from Mr. Wyer, asking the Executive Board whether it wished the Committee on Federal and State Relations to approve the Smith-Towner Bill in its present form.

Voted: That it is the sense of the Board that the Association intended to endorse the idea of a Department of Education, and that the Executive Board is quite willing to leave to the Committee its decision as to what action it shall take in regard to the specific features of the bill which is now before Congress.

Communications were read from Mr. Charles H. Brown and Mr. L. L. Dickerson with regard to Congressional appropriation to the Navy and the Army.

Voted: That these communications be referred to the Committee on Federal and State Relations with power.

A letter of December 22 was read from Dr. Bowerman, asking the A. L. A. for active support of the re-classification bill.

Voted: That this matter be referred to the Committee on Federal and State Relations with power.

Meeting adjourned.

"There are . . . patients who will get their best change of occupation and mental relaxation in some form of reading, and for these properly selected books have a very real therapeutic value."—Rear Admiral Cary T. Grason, in the December (1920) Bookman.